

**DEPARTMENT OF TECHNICAL AND ADULT EDUCATION  
STATE BOARD MEETING  
1800 Century Place, NE , Suite 400  
Atlanta, GA**

**January 31, 2007**

**1:00 P.M.**

**MINUTES for February Meeting**

**MEMBERS PRESENT**

Dean Alford  
Annie Hunt Burriss  
Don Chapman  
Michael Daniel  
Mary Flanders  
Cedric Johnson  
McGrath Keen  
Ann Purcell  
Otis Raybon  
Sandra Reed  
Allen Rice  
Steve Rieck  
Earl Smith  
Larry Snellgrove  
Michael Sullivan  
Carl Swearingen  
Jimmy Tallent

**MEMBERS ABSENT**

Ben Copeland  
Emerson Russell  
Ben Tarbutton

**CALL TO ORDER**

Pursuant to date, time and place stated above Vice Chairman Daniel, in the absence of Chairman Copeland, called the Department of Technical and Adult State Board to Order.

**APPROVAL OF MINUTES**

Upon a motion by Mr. Chapman, second by Mr. Johnson, the Board approved the minutes for the December 7, 2007, State Board Meeting.

**CHAIRMAN'S REPORT**

Acting Chairman Daniel expressed his appreciation on behalf of Chairman Copeland and the Board to three former Board members, Rhubarb Jones, Tyre Rakestraw, and Harold Reynolds,

for their support and service. He welcomed two new Board members, Dean Alford representing District 4 and Michael Sullivan representing District 7.

Upcoming events:

- 1) February 2, Central Educational Center Dissemination Initiative's State Launch Seminar at the CEC Newnan, 10:00 a.m. to 2:00 p.m.
- 2) February 9, EAGLE Award Luncheon at the Sheraton Buckhead Hotel, Atlanta, GA
- 3) March 1, State Board Meeting will be at Atlanta Tech. A one day meeting with same committee meeting and board meeting schedule as Central Office meeting. Agenda will follow. **Due to conflicts, the meeting place was moved to Central Office.**
- 4) April 4-5, State Board meeting will be at Southwest Georgia Technical College in Thomasville.

## COMMISSIONER'S REPORT

- 1) Leadership Summit in Augusta

This summit was a great success with the Presidents, Vice Presidents, and Adult Literacy SDA Directors present. A presentation from the Clements Group regarding the fund raising process for the Department was received with approval and support from the presidents.

Dick Grote presented a human resource practice titled "Discipline without Punishment" with unanimous response from the presidents to implement the program system-wide. The contract is no more than \$60,000.00.

Deborah Lyons, former State Board member, presented the Governor's Work Ready Program. It is an economic development tool available to local communities in Georgia to help validate they have the workforce ready to fill the hiring needs for both existing and new industries. Work Ready Centers will be located at each technical college.

- 2) Presidential Searches

- a. Ogeechee Technical College – introduced Dr. Dawn Cartee, the new President
- b. Altamaha Technical College – have chosen the final three and the Central Office will begin interviews the middle of February.
- c. Central Georgia Technical College – will go into Executive Session later for the Board's approval of the Commissioner's recommendation for the President.
- d. Swainsboro Technical College –The Search Committee will begin their interviews mid February and Central Office should have the three finalists by the first of March. The Interim President decided to apply for the position and resigned

and Dr. Glen Deibert has agreed to serve as interim. Lorette Hoover will serve as Acting President at Southwest Georgia Tech.

- 3) Taste of Technical Colleges – The Commissioner thanked the colleges and Central Office staff for the excellent work on the Taste of Technical Colleges held Tuesday, January 30<sup>th</sup> at the Georgia Depot.
- 4) South Georgia Technical College – produced a 2006 yearbook, “Soaring to New Heights – Horizon 2006”.
- 5) One Million HOPE Recipients Celebration – Marilyn Findley, a student at Albany Technical College represented the technical college system of Georgia at the celebration on Thursday, January 25. Governor Perdue and former Governor Zell Miller recognized more than one million students receiving tuition assistance from the Georgia Lottery fund Hope programs at this celebration.

## **COMMITTEE REPORTS**

### **ACADEMIC STANDARDS AND PROGRAMS**

#### **I. Local Board Appointments/Re-Appointments**

Upon a motion by Mr. Rieck, second by Mr. Chapman, the Board approved for the technical colleges below, that the persons listed be appointed/reappointed to the local board of directors of the technical college.

- A. Augusta Technical College (reappointment)  
Larry Jones, Richmond County (expiration June 30, 2009)
- B. North Metro Technical College (appointment)  
Tracy A.D. Lewis, Bartow County (expiration June 30, 2009)
- C. Southwest Georgia Technical College (appointment)  
David Burton, Mitchell County (expiration June 30, 2009)

#### **II. Placement of Local Board Member Appointment on Board Table**

Upon a motion by Mr. Rieck, second by Ms. Purcell and Mr. Johnson, the Board approved for the technical colleges below that the names listed be placed on the Board table until the March meeting for consideration of approval of appointment to the local board of directors.

- A. North Georgia Technical College (appointment)
  - Toby W. Goodlett, Stephens County (expiration June 30, 2010)
  - Jim Wade, MD, Stephens County (expiration June 30, 2010)

### **III. Approval of Diplomas and Degrees**

Upon a motion by Mr. Rieck, second by Ms. Purcell, the Board approved that the college requests listed below to offer diploma and degree programs effective the quarter specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process.

#### **Central Georgia Technical College (Main)**

Diploma program in Geographic Information Systems Technology effective Spring Quarter, 2007.

#### **Middle Georgia Technical College (Main)**

AAS Degree program in Electronics Technology effective Spring Quarter, 2007.

#### **South Georgia Technical College (Main)**

Diploma program in High Performance Automotive Technology effective Spring Quarter, 2007.

### **IV. Approval of Technical Certificates of Credit**

Upon a motion by Mr. Rieck, second by Mr. Johnson, the Board approved that the college requests listed below to offer technical certificates of credit effective the quarter specified for each request.

#### **Albany Technical College (Main)**

Electrical Power Technician effective Spring Quarter, 2007.

**Altamaha Technical College**

**(Baxley)**

Electrical Power Technician effective Spring Quarter, 2007.

**(Main, Baxley)**

Office Accounting Specialist effective Summer Quarter, 2007.

**Athens Technical College**

**(Main)**

Air Conditioning System Maintenance Technician effective Spring Quarter, 2007.

Shampoo Technician effective Spring Quarter, 2007.

**Augusta Technical College**

**(Main, Waynesboro, Thomson)**

ECE Exceptionalities effective Spring Quarter, 2007.

Electrical Power Technician effective Spring Quarter, 2007.

**(Waynesboro)**

Automotive Transmission/Transaxle Technician effective Spring Quarter, 2007.

**Central Georgia Technical College**

**(Macon, Milledgeville, Crawford Co., Putnam Co.)**

Industrial Process Assistant effective Spring Quarter 2007.

**Chattahoochee Technical College**

**(Main)**

Advanced Architectural CAD Drafter effective Fall Quarter, 2007.

Advanced Mechanical CAD Drafter effective Fall Quarter, 2007.

Architectural CAD Drafter effective Fall Quarter, 2007.

Mechanical CAD Drafter effective Fall Quarter, 2007.

**(Mountain View)**

Catering Specialist effective Spring Quarter, 2007.

Culinary Arts Line Cook effective Spring Quarter, 2007.

**Columbus Technical College**

**(Main)**

Certified Warehousing and Distribution Specialist effective March, 2007

**East Central Technical College**

**(Main)**

Automotive Parts Counter Technician effective Spring Quarter, 2007.

### **Lanier Technical College**

#### **(Main)**

Forest Technician Assistant effective Summer Quarter, 2007.  
Management Assistant effective Summer Quarter, 2007.  
Turfgrass Management Technician effective Summer Quarter, 2007.

### **Middle Georgia Technical College**

#### **(Main)**

Manufacturing Electronics Technician effective Spring Quarter, 2007.

### **Ogeechee Technical College**

#### **(Main)**

Electrical Power Technician effective Spring Quarter, 2007.

### **Savannah Technical College**

#### **(Main, Liberty County)**

Technical Communications Specialist effective Spring Quarter, 2007.

### **South Georgia Technical College**

#### **(Main, Crisp County)**

CompTIA A+ Certified Technician Preparation effective Spring Quarter, 2007.  
Finish Carpenter effective Spring Quarter, 2007.  
Framing Carpenter effective Spring Quarter, 2007.  
Microsoft Access Application Specialist effective Spring Quarter, 2007.  
Microsoft Excel Application Specialist effective Spring Quarter, 2007.  
Network Administrator effective Spring Quarter, 2007.  
Network Technician effective Spring Quarter, 2007.  
PC Repair and Network Specialist effective Spring Quarter, 2007.  
PC Repair and Network Technician effective Spring Quarter, 2007.

#### **(Main)**

Construction Manager effective Spring Quarter, 2007.  
Horticulture Pesticide Applicator effective Spring Quarter, 2007.  
Lawn Maintenance Technician effective Spring Quarter, 2007.  
Masonry Apprentice effective Spring Quarter, 2007.  
Plant Production Specialist effective Spring Quarter, 2007.

## **V. Program Terminations**

Upon a motion by Mr. Rieck, second by Mr. Purcell and Mr. Swearingen, the Board approved that the college requests listed below to terminate diploma, degree, and technical certificate of credit programs effective the quarter specified for each program.

## Diploma and Degree Programs

### **Augusta Technical College**

**(Augusta, Thomson, and Waynesboro)**

E-Commerce Web Programming (major code ECW3) degree effective Spring Quarter, 2007.

### **West Central Technical College**

**(Coweta)**

Accounting diploma effective Spring Quarter 2007.

Business Office Technology diploma effective Spring Quarter 2007.

Electronics Technology diploma effective Spring Quarter 2007.

Marketing Management diploma effective Spring Quarter 2007.

Machine Tool Technology diploma effective Spring Quarter 2007.

## Technical Certificates of Credit

### **Gwinnett Technical College**

**(Main)**

Residential Cabinetmaking Specialist effective Spring Quarter 2007

Shampoo Technician effective Spring Quarter 2007

### **Ogeechee Technical College**

**(Main)**

Air Conditioning Installation and Repair effective Spring Quarter 2007

### **West Central Technical College**

**(Carroll)**

Advanced Dental Assisting effective Spring Quarter 2007.

Basic Dental Assisting effective Spring Quarter 2007.

**(Coweta)**

Basic Machining (BG01 and MT01) effective Spring Quarter 2007.

Child Development Specialist effective Spring Quarter 2007.

Intermediate Machining effective Spring Quarter 2007.

Infant and Toddler Child Care Specialist effective Spring Quarter 2007.

Basic Electronic Assembler effective Spring Quarter 2007.

Aircraft Structural Worker effective Spring Quarter 2007.

**(Douglas)**

Food Production Worker I effective Spring Quarter 2007.

Prep Cook effective Spring Quarter 2007.

## **ADULT LITERACY**

Mr. Johnson gave an update on the Adult Literacy activities stating that the 14<sup>th</sup> annual Exceptional Adult Georgian in Literacy Education (EAGLE) Conference is the week of February 5<sup>th</sup> and invited everyone to attend the EAGLE's Awards Luncheon on Friday, February 9, at 11:30 a.m. at the Sheraton Buckhead Hotel.

There were no motions

## **AUDIT AND COMPLIANCE (Tab 4)**

1) Upon a motion by Mr. Snellgrove, second by Mr. Rieck, the Board approved the proposed new **State Board Policy related to the Enactment of State Board Policies and I. B. Statement of Equal Opportunity.**

### **State Board Policy – Enactment of State Board Policies**

POLICY: Enactment of State Board Policies



Effective Date:

Replaces Previous Effective Date: N/A

### **I. POLICY:**

It is the policy of the State Board of the Department of Technical and Adult Education to operate under the direction of State Board Policies and State Procedures. These policies and procedures provide guidance to staff in their day to day activities; ensure compliance with applicable federal and state laws; and support and fulfill the operation and mission of the Department of Technical and Adult Education and its technical colleges.

### **II. APPLICABILITY:**

All work units and technical colleges associated with the Department of Technical and Adult Education.

### **III. DEFINITIONS:**

- A. **Assistant Commissioner/Deputy Commissioner:** A work unit's executive manager or his designee.
- B. **State Board Policy:** A course of action or a principle that guides and determines present and future decision-making. Policy reflects the philosophy upon which the

agency operates and is established by the State Board of the Department of Technical and Adult Education.

C. **State Procedure:** A guideline for how State Board Policies are to be carried out.

**IV. ATTACHMENTS:**

ATTACHMENT 1 – State Board Policy Format

ATTACHMENT 2 – State Board Policy Approval Form

**V. PROCEDURE:**

A. State Board Policy Development and Revision:

1. New policies and revisions to old policies may originate by a request from the State Board, Commissioner, Deputy Commissioner, Assistant Commissioner, Technical College President or a recognized need for a State Board Policy among any staff members.
2. State Board Policies will generally be drafted by a staff member in the work unit to which the policy applies with assistance and/or input from other work units as needed.
3. Before a policy is presented to President’s Council, the policy must first be reviewed by DTAE Executive Committee and approved by the applicable Assistant Commissioner/Deputy Commissioner and the Executive Director of Legal Services.
4. The policy will then be presented to the Presidents Council for review and approval. This approval will be notated on the State Board Policy Approval Form by the signature of the chair of the committee that presents the policy at Presidents Council. There is no requirement that a State Policy be publicly displayed at Presidents Council for one month prior to voting.
5. After the policy is reviewed and approved by the Commissioner, the policy is presented to the Audit and Compliance Committee of the State Board for their consideration.
6. After the policy is approved by the Audits and Compliance Committee it will proceed to the State Board for their consideration. The State Board will publicly display the policy for one month prior to voting.
7. Policies are effective upon approval by the State Board, unless otherwise noted.

B. Archiving of State Board Policies

1. The Legal Services Office shall be responsible for ensuring that State Board Policies are placed on the DTAE website in a timely manner.
2. The Legal Services Office shall also keep a hard copy of each State Board Policy and subsequent revisions.

C. All State Board Policies should be reviewed annually and revised as appropriate by the affected division or the Legal Services Office.

**VI. RECORD RETENTION:**

A. Attachment 2 – State Board Policy Approval Form - Retain for 3 years in Legal Services Office

**Approved State Board Policy Format**

**Effective Date:**

**Revises Previous Effective Date:**

**I. POLICY:**

A broad, but brief, statement of intent concerning this procedure.

**II. APPLICABILITY:**

If a State Board Policy is applicable to all entities of the department (system wide), use the phrase: **All work units and technical colleges associated with the Department of Technical and Adult Education.** If a State Board Policy **does not** apply to all work units and/or technical colleges, define the policy's scope of coverage.

**III. DEFINITIONS:**

Include any general statements and specific explanations for words or initials that clarify the content of the State Board Policy that could be interpreted in more than one way.

**IV. ATTACHMENTS:**

A listing of titles for all enclosures that are included as part of the State Board Policy. All forms included as an attachment shall include a stated retention schedule on the form.

**V. PROCEDURE:**

The method to be used, by whom, when, where and how to be placed in operation. Statements are instructions of the sequence of events necessary for implementation.

**VI. RECORD RETENTION:**

If forms are included as an attachment to a State Board Policy, this section will be utilized to outline the retention schedule and disposition of the form.

**STATE BOARD POLICIES**

**APPROVAL FORM**

**DATE:**

**TO:** Legal Services Office

**FROM:**

**RE: CREATED/REVISED/UPDATED Standard Operating Procedures**

**TITLE of Policy:**

**Authority and/or Synopsis:** List the purpose for the new State Board Policy and notate any revisions on a revised policy:

Signatures Required:

Assistant/Deputy Commissioner: \_\_\_\_\_ Date:  
\_\_\_\_\_

Legal Services Office: \_\_\_\_\_ Date:  
\_\_\_\_\_

Chair, \_\_\_\_\_ Committee: \_\_\_\_\_  
Date: \_\_\_\_\_

Commissioner: \_\_\_\_\_  
Date: \_\_\_\_\_

Passed by State Board on: \_\_\_\_\_

## State Board Policy - I. B. Statement of Equal Opportunity

### I. B. Statement of Equal Opportunity



The Department of Technical and Adult Education and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, **political affiliation or belief**, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law). This nondiscrimination policy encompasses the operation of all educational programs and activities including admissions policies, scholarship and loan programs, athletic and other Department and Technical College-administered programs, **including any Workforce Investment Act of 1998 (WIA) Title I- financed programs**. It also encompasses the employment of personnel and contracting for goods and services. The Department and Technical Colleges shall promote the realization of equal opportunity through a positive continuing program of specific practices designed to ensure the full realization of equal opportunity.

The Department and each Technical College shall maintain and publish a grievance procedure for addressing discrimination concerns. ([See Complaint Resolution Policy](#)) These procedures shall, at a minimum, meet the federal requirements for compliance with Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act **and Title I of the Workforce Investment Act of 1998**.

All job announcements published by the Department and each Technical College shall reflect at a minimum that it is an equal opportunity employer or "EOE."

Inquiries concerning the administration of this nondiscrimination policy should be addressed to any of the following offices

- 1) At the Central Office, inquiries should be addressed to the Director of Human Resources or other person designated by the Commissioner.
- 2) At a Technical College, inquiries should be addressed to the Equity Coordinator or other person designated by the President.

This policy of nondiscrimination is consistent with Title IX of the Educational Amendments of 1972, Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964,

Executive Order 11246, the Equal Pay Act, the Age Discrimination in Employment Act, the Americans With Disabilities Act, Section 504 of the Rehabilitation Acts of 1973, Section 503 of the Rehabilitation Act of 1973, Section 402 of the Vietnam Era Veterans Readjustment Assistance Act of 1974, the Immigration Reform and Control Act of 1986, **the Workforce Investment Act of 1998**, and O.C.G.A. § 45-19-21 and other related state statutes.

### **Recruitment of Underrepresented Employees**

The Commissioner and the Technical College Presidents and all others responsible for recruiting and hiring shall take affirmative action to recruit and hire qualified individuals who are members of federally designated minority groups and/or women and who are underrepresented in the workforce of the relevant hiring unit. The Commissioner and the Technical College Presidents and all others responsible for recruiting and hiring shall notify organizations providing employment assistance to racial minority groups, women, and/or persons with disabilities of employment vacancies and shall otherwise notify those organizations of the Department's Equal Opportunity and Affirmative Action policies. Personnel vacancies shall be filled by selecting the best qualified applicant on the basis of merit, whether the applicant is an existing employee or from outside the department.

The Commissioner and the Technical College Presidents and all others responsible for recruiting and hiring shall encourage employees, to refer candidates who are members of underrepresented groups for existing and future job openings.

### **Training and Promotion**

The Commissioner, the Technical College Presidents and all others responsible for recruiting and hiring shall take affirmative action to provide training opportunities for federally-recognized minority groups and women.

### **Policy Dissemination**

To ensure that all citizens of the state as well as all members of the Department and the Technical Colleges communities are aware of our equal opportunity and affirmative action policy, the following communication efforts shall be made:

- 1) All employment applications used by the Board shall contain a notice informing prospective employees that the Department, including its constituent Technical Colleges, is an equal opportunity/affirmative action employer.

2) Notices shall be posted in public places at the Department's Central Office and in the Technical College buildings, informing applicants for employment and employees that the Department is an equal opportunity/affirmative action employer and advising applicants and employees of their rights to notify an appropriate local, state, or federal agency if they believe they have been the victims of discrimination.

3) When utilizing media for recruitment purposes, help-wanted advertisements and other notices shall always advise that the Department, including its constituent Technical Colleges, is an equal opportunity/affirmative action employer and shall contain no indication, either explicit or implied, of a preference for one class of persons over another except when there is a bona fide occupational requirement that the position be held by a member of a particular gender or class of persons.

4) All applications for program enrollment shall contain a notice informing prospective students that the Board, including its constituent Technical Colleges, is an equal opportunity employer.

### ***References***

[Procedure: Acquired Immunodeficiency Syndrome](#)

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*Adopted: July 7, 1988*

*Revised: February 3, 1994, January 17, 2001, June 1, 2006*

*Code: 03-01-01; Code: 05-05-01*

*Approved*

2) Upon a motion by Mr. Snellgrove, second by Mr. Raybon, the Board approved that the proposed revisions to **I.C.1 State Board Responsibilities and Authority** be placed on the Board table for consideration for approval at the next regularly scheduled meeting of the Board.

## **State Board Policy – I.C.1 State Board Responsibilities and Authority**

### **I. C. 1. State Board Responsibilities and Authority**



Effective Date:

Replaces Previous Effective Date: N/A

The Board shall provide overall policies for the management of public postsecondary technical and adult education to ensure that the needs of the citizenry, business, and industry are met to the highest possible degree and in the most cost-effective and efficient manner.

The Board shall establish its guiding policies, subject to change from time to time, but all of which shall be in accordance with the established objectives and the trusteeship to the public.

The policies of the Board may be amended and/or adopted by the Board acting collectively at any meeting of the Board subject to the Board's bylaws.

### **Responsibility**

The Board shall:

- 1) Provide overall policy guidance to the Commissioner, who is responsible for day-to-day operations on behalf of the Board.
- 2) Approve overall goals and objectives for public postsecondary technical and adult education.
- 3) Approve annual and long-range plans for public postsecondary technical and adult education.
- 4) Approve changes in organizational structure or functional assignments for the Commissioner and organizational level reporting immediately to the Commissioner.
- 5) Employ, dismiss, and establish the salary of the Commissioner.
- 6) Delegate to the Commissioner the authority to hire and fire Department employees and to establish salaries in conformance with State laws and regulations.
- 7) Approve all new technical education programs for public postsecondary technical education and the deletion or modification of existing programs.
- 8) Review recommendations for annual and supplemental budget requests for all public postsecondary technical and adult education and make recommendations to the Governor and the General Assembly.
- 9) Establish policies and review and approve those proposed and established by the Commissioner so that the Department's operations shall meet the Board's goals and objectives.

10) Consider and act upon the following:

a) All legislation proposed by the Department.

b) All actions required by law to be taken by the Board.

c) Proposals for state-level advisory committees and the committees' membership. Members serve at the pleasure of the State Board and may be removed by the Board at any time based upon the Commissioner's recommendation.

d) All proposals for membership on local boards of directors of state technical institutes and colleges. Members serve at the pleasure of the State Board and may be removed by the Board at any time based upon the Commissioner's recommendation.

e) All contracts for construction, leases, equipment and furniture which exceed \$75,000 in total annual cost. The Board shall also act upon all change orders or amendments to construction contracts that exceed twenty percent of the original contract cost. "Construction contracts" include contracts for repair or renovation.

*This paragraph applies to projects at locally owned colleges when funded with state monies.*

f) All non-personnel contracts, including amendments, change orders and renewals thereto, which exceed \$75,000 in total annual cost. The Board shall also act upon all change orders or amendments to existing non-personnel contracts that exceed twenty percent of the original contract cost.

*This paragraph applies to projects at locally owned colleges when funded with state monies.*

g) All plans to promote the Board's activities and solicit funds.

11) Represent the State with other postsecondary technical and adult education agencies in Georgia, in other states, and at the national level.

12) Make recommendations for improving public postsecondary technical and adult education.

13) Approve mission statements of technical colleges.

## **BUSINESS OPERATIONS, TECHNOLOGY, AND ADMINISTRATION**

### **Equipment Purchases and Contract Items**

I. Upon a motion by Mr. Chapman, second by Ms. Burriss, the Board approved to authorize the Commissioner to purchase for the three technical colleges listed below (Columbus Tech, DeKalb Tech and West Central Tech) the designated items or requested contracts at a cost not to exceed the amount stated by the technical college.

- 1) **Columbus Technical College**, 6 Smart podiums and accessories; cost \$92,484.00.
- 2) **DeKalb Technical College**, Projection equipment and complete turn-key installation of web-enhanced integrated instructional delivery system (EDUCO Learning System); cost \$89,959.00
- 3) **West Central Technical College**, Equipment for radiology technology lab; cost \$121,375.00.

### **II. DTAE Central Office**

Upon a motion by Mr. Chapman, second by Mr. Rieck, the Board approved to authorize the Commissioner to purchase 65 site licenses for DTAE technical colleges for WIN WorkKeys software; cost not to exceed \$500,000.00.

### **IV. DTAE/Quick Start**

Upon a motion by Mr. Chapman, second by Ms. Burriss and Ms. Purcell, the Board approved to authorize the Commissioner to enter into contracts to purchase technical training equipment, furnishings, media and audiovisual equipment required for the KIA Georgia Training Center located in West Point, the total not to exceed \$6,238,000.00. The center is part of the binding contract for the location of KIA Motor Manufacturing Georgia, Inc. to Georgia. All funds have been allocated and approved in the Governor's budget. Center completion is scheduled for May 31; therefore, there is a requirement for timely execution.

## **COMMUNITY AND PUBLIC AFFAIRS**

Mr. Rice gave an update on activities with Marketing and Economic Development and there were no motions.

## **FACILITIES AND REAL ESTATE**

### **APPROVAL OF CONTRACTS**

- A. Upon a motion by Ms. Flanders, second by Ms. Purcell, the Board approved to authorize the Commissioner to enter into a contract with Engineering Contractors, Lizella, Georgia, for the Renovation and Expansion of Building A, Central Georgia Technical College. The amount of the contract is \$1,879,000.00. Funding for this project is from MRR Bond funds and local Central Georgia Technical College funds.
- B. Upon a motion by Ms. Flanders, second by Mr. Johnson, the Board approved to authorize the Commissioner to enter into a contract with Campbell Roofing, Byron, Georgia, for the Re-roofing of Martin Hall, South Georgia Technical College. The amount of the contract is \$81,163.00. Funding for this project is from MRR Bond funds.

### **APPROVAL OF INTERGOVERNMENTAL AGREEMENTS**

- A. Upon a motion by Ms. Flanders, second by Ms. Purcell, the Board approved the execution of an intergovernmental agreement with the Columbia County Board of Commissioners for the construction of a new county road and an entrance road into the Columbia County campus of Augusta Technical College in the amount of \$411,200.00, using \$135,000 in cash appropriated by the 2006 Georgia General Assembly, and \$276,200.00 from 2005A Bond Funds..
- B. Upon a motion by Ms. Flanders, second by Mr. Snellgrove, the Board approved the execution of an intergovernmental agreement with the Bartow County Board of Commissioners for the construction of a new entrance road into the campus of North Metro Technical College from Etowah Drive, Bartow County, Georgia, in the amount of \$544,534.00, using MRR bond funds.

### **APPROVAL OF A REVOCABLE LICENSE AND A GROUND LEASE**

Upon a motion by Ms. Flanders, second by Ms. Purcell, the Board approved the granting of revocable license and a ground lease to the Telfair County Board of Commissions for construction of an Adult Education Building on approximately 2.0 acres of land on the Telfair County campus of Heart of Georgia Technical College in Helena, Georgia, using a Department of Community Affairs Block Grant, the ground lease being for a period of twenty years, and the revocable license for such period of time as the Georgia General Assembly approves the granting of the ground lease, both being subject to approval of the State Properties Commission.

**APPROVAL OF BOND SALE RESOLUTIONS**

A. Upon a motion by Ms. Flanders, second by Mr. Snellgrove and Ms. Purcell, the Board approved to adopt a Resolution for the sale of FY2006-2007 General Obligation Bonds in the aggregate principal amount of \$78,765,000.00.

<b>PROJECT</b>	<b>BOND SALE AMOUNT</b>
<i>Equipment and furnishings for previously funded construction projects;</i>	
Heart of Georgia Technical College Classroom Building	\$4,480,000
Southeastern Technical College Classroom Building, Glennville Campus	\$ 332,000
Augusta Technical College Columbia County Center	\$1,230,000
West Georgia Technical College Campus Relocation	\$1,618,000
Appalachian Technical College Campus Renovations	\$ 200,000

B. Upon a motion by Ms. Flanders, second by Ms. Purcell and Mr. Johnson, the Board approved to adopt a Resolution for the sale of FY2006-2007 General Obligation Bonds in the principal amount of \$7,860,000.00.

<b>PROJECT</b>	<b>PRINCIPAL AMOUNT</b>	<b>BOND SALE AMOUNT</b>
Savannah Technical College Technology Building	\$15,325,000	\$13,325,000
Chattahoochee Technical College Classroom Building, Paulding County Campus	\$11,255,000	\$10,255,000
Lanier Technical College Classroom Building, Forsyth County Campus	\$11,170,000	\$10,170,000

Okefenokee Technical College Allied Health Building	\$10,300,000	\$9,300,000
Flint River Technical College Industrial Training Building	\$7,550,000	\$7,000,000
Albany Technical College Renovate Construction Academy	\$1,830,000	\$1,630,000
Coosa Valley Technical Colleges Renovate Woodlee Center	\$ 920,000	\$ 920,000
Atlanta Technical College Allied Health Building	\$14,215,000	\$13,215,000
South Georgia Technical College Campus Expansion, Crisp County Campus	\$3,950,000	\$3,150,000
Altamaha Technical College Renovation and Equipment	\$ 450,000	\$ 450,000
North Metro Technical College Allied Health and Technology Building	\$10,350,000	9,350,000

**RESOLUTION OF  
THE STATE BOARD OF  
TECHNICAL AND ADULT EDUCATION**

**WHEREAS**, the State Board of Technical and Adult Education (hereinafter the "Board"), has been charged with providing a comprehensive program of literacy, career, occupational, and technical education for adults and out-of-school youths and with establishing standards, rules, regulations and policies for the orderly and efficient operation of the Department of Technical and Adult Education, O.C.G.A. §20-4-11; and

**WHEREAS FURTHER**, pursuant to paragraphs I through III of section IV of article VII of the Constitution of the State of Georgia, Ga. Const. art. VII, sec. IV, par. I through III, the

General Appropriations Act for fiscal year 2006-2007 (Act No. 950, 2006 Regular Session, H.B. 1027) was enacted by the General Assembly and signed by the Governor on May 8, 2006, so as to make the following appropriations to the General Obligation Debt Sinking Fund:

[Bond #34] From the appropriation designated "State General Funds (New)", \$1,792,080 is specifically appropriated for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the issuance of not more than \$7,860,000 in principal amount of General Obligation Debt, the instruments of which shall have maturities not in excess of sixty months.

**WHEREAS FURTHER**, the Georgia Constitution and the Georgia State Financing and Investment Commission Act provide that general obligation debt can only be issued for the benefit of the State, its departments, agencies, and institutions, and only for state authorities if they were created and activated prior to November 8, 1960, Ga. Const., art. VII, sec. IV, par. I(c); O.C.G.A. § 50-17-24(b) (3); and

**WHEREAS FURTHER**, the Department of Technical and Adult Education is a department of state government, O.C.G.A. § 20-4-14; and

**WHEREAS FURTHER**, the Board finds an immediate need for, and requests issuance of, \$7,860,000 in aggregate principal amount of State of Georgia General Obligation Bonds authorized in the appropriation set forth above, for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith; and

**WHEREAS FURTHER**, the Board desires to request the issuance of State of Georgia General Obligation Bonds in the aggregate principal amount of \$7,860,000 for all or certain

portions of the projects and facilities referenced in the appropriation set forth above, hereinafter referred to as the "Projects"; and

**WHEREAS FURTHER**, the Board is aware of the provisions and requirements of the Internal Revenue Code of 1986, as amended, (the "Tax Code") and the regulations issued thereunder respecting arbitrage bonds and private activity bonds, and is aware that the Projects must proceed with due diligence and be timely completed following receipt of the proceeds derived from the sale of general obligation bonds,

**NOW, THEREFORE, BE IT RESOLVED BY THE STATE BOARD OF TECHNICAL AND ADULT EDUCATION:**

**SECTION 1.**

That the Board hereby approves and authorizes financing the Projects as described above.  
**SECTION 2.**

That the Board hereby recommends to the Georgia State Financing and Investment Commission that it undertake to issue \$7,860,000 in aggregate principal amount of general obligation debt, the instruments of which shall have maturities not in excess of sixty months, for the purpose of financing the Projects.

**SECTION 3.**

That the Board hereby determines that the final plans for the Projects are sufficiently complete such that substantial binding obligations to a third party or parties, involving the expenditure of at least five percent (5%) of the proceeds of the bonds (as defined in the regulations issued under the Tax Code), to commence or acquire the Projects will be incurred within six (6) months after the issuance of the bonds, that eighty-five percent (85%) of the spendable proceeds of the bonds will be expended within three (3) years after the issuance of the bonds, and that the original proceeds of the bonds herein requested and anticipated investment proceeds (net of interest on the bonds during the estimated period of construction) will not exceed by more than five percent (5%) the amount necessary for financing the Projects.

The Board further determines that during the time the bonds are outstanding, it will not take or omit to take any action which would cause the bonds to be arbitrage bonds under the Tax Code, and it will not use the proceeds of the bonds or the Projects financed with the bonds for any non-governmental purpose or any purpose constituting a private activity as defined by the Tax Code. The Board further determines that the term of the bonds will not be longer than 120% of the reasonably expected economic life of the projects financed.

The Board further determines that no proceeds of the bonds will be used for reimbursement of any Project expenditures which were made before the anticipated delivery date

of the bonds, except in situations where prior to such expenditure the Board obtains a Declaration of Intent from the Georgia State Financing and Investment Commission or is otherwise advised in writing by the Commission that such reimbursement will be permitted, it being the intention of the Board to comply in all respects with Section 1.150-2 of the Regulations under the Tax Code.

The Board further determines that none of the expenditures of proceeds of the bonds for the Projects will constitute working capital expenditures (as defined in the regulations issued under the Tax Code).

**SECTION 4.**

That the Board hereby approves, authorizes and directs the Commissioner of the Department to communicate a request to the Georgia State Financing and Investment Commission that said Commission issue the general obligation debt as described in Section 2 above.

**SECTION 5.**

That the Commissioner of the Department of Technical and Adult Education is hereby authorized and directed to execute any instruments and take whatever action which may be necessary in connection with the issuance of general obligation bonds by the Georgia State Financing and Investment Commission, including but not limited to, the preparation and execution of answers in connection with any legal proceeding as to the validity of any action by the Board for the bonds issued by the Georgia State Financing and Investment Commission. The Attorney General or any Assistant Attorneys General of the State of Georgia are authorized to execute acknowledgment of service and waiver of process of such legal proceedings.

This Resolution is hereby approved this 31<sup>st</sup> day of January, 2007.

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CHAIRMAN  
STATE BOARD OF TECHNICAL AND  
ADULT EDUCATION

ATTEST:

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SECRETARY  
STATE BOARD OF TECHNICAL AND  
ADULT EDUCATION

**RESOLUTION OF  
THE STATE BOARD OF  
TECHNICAL AND ADULT EDUCATION**

**WHEREAS**, the State Board of Technical and Adult Education (hereinafter the "Board"), has been charged with providing a comprehensive program of literacy, career, occupational, and technical education for adults and out-of-school youths and with establishing standards, rules, regulations and policies for the orderly and efficient operation of the Department of Technical and Adult Education, O.C.G.A. §20-4-11; and

**WHEREAS FURTHER**, pursuant to paragraphs I through III of section IV of article VII of the Constitution of the State of Georgia, Ga. Const. art. VII, sec. IV, par. I through III, the General Appropriations Act for fiscal year 2006-2007 (Act No. 950, 2006 Regular Session, H.B. 1027) was enacted by the General Assembly and signed by the Governor on May 8, 2006, so as to make the following appropriations to the General Obligation Debt Sinking Fund:

[Bond #33] From the appropriation designated "State General Funds (New)", \$1,309,215 is specifically appropriated for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the issuance of not more than \$15,325,000 in principal amount of General Obligation Debt, the instruments of which shall have maturities not in excess of two hundred and forty months.

[Bond #35] From the appropriation designated "State General Funds (New)", \$961,515 is specifically appropriated for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the

issuance of not more than \$11,255,000 in principal amount of General Obligation Debt, the instruments of which shall have maturities not in excess of two hundred and forty months.

[Bond #37] From the appropriation designated "State General Funds (New)", \$954,253 is specifically appropriated for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the issuance of not more than \$11,170,000 in principal amount of General Obligation Debt, the instruments of which shall have maturities not in excess of two hundred and forty months.

[Bond #40] From the appropriation designated "State General Funds (New)", \$879,929 is specifically appropriated for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the issuance of not more than \$10,300,000 in principal amount of General Obligation Debt, the instruments of which shall have maturities not in excess of two hundred and forty months.

[Bond #43] From the appropriation designated "State General Funds (New)", \$644,997 is specifically appropriated for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the issuance of not more than \$7,550,000 in principal amount of General Obligation Debt, the instruments of which shall have maturities not in excess of two hundred and forty months.

[Bond #44] From the appropriation designated "State General Funds (New)", \$156,337 is specifically appropriated for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the issuance of not more than \$1,830,000 in principal amount of General Obligation Debt, the instruments of which shall have maturities not in excess of two hundred and forty months.

[Bond #45] From the appropriation designated "State General Funds (New)", \$78,596 is specifically appropriated for the purpose of financing projects and

facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the issuance of not more than \$920,000 in principal amount of General Obligation Debt, the instruments of which shall have maturities not in excess of two hundred and forty months.

[Bond #46] From the appropriation designated "State General Funds (New)", \$1,214,387 is specifically appropriated for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the issuance of not more than \$14,215,000 in principal amount of General Obligation Debt, the instruments of which shall have maturities not in excess of two hundred and forty months.

[Bond #48] From the appropriation designated "State General Funds (New)", \$337,449 is specifically appropriated for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the issuance of not more than \$3,950,000 in principal amount of General Obligation Debt, the instruments of which shall have maturities not in excess of two hundred and forty months.

[Bond #49] From the appropriation designated "State General Funds (New)", \$38,444 is specifically appropriated for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the issuance of not more than \$450,000 in principal amount of General Obligation Debt, the instruments of which shall have maturities not in excess of two hundred and forty months.

[Bond #50] From the appropriation designated "State General Funds (New)", \$884,201 is specifically appropriated for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith, through the issuance of not more than \$10,350,000 in principal amount of General Obligation

Debt, the instruments of which shall have maturities not in excess of two hundred and forty months.

**WHEREAS FURTHER**, the Georgia Constitution and the Georgia State Financing and Investment Commission Act provide that general obligation debt can only be issued for the benefit of the State, its departments, agencies, and institutions, and only for state authorities if they were created and activated prior to November 8, 1960, Ga. Const., art. VII, sec. IV, par. I(c); O.C.G.A. § 50-17-24(b) (3); and

**WHEREAS FURTHER**, the Department of Technical and Adult Education is a department of state government, O.C.G.A. § 20-4-14; and

**WHEREAS FURTHER**, the Board finds an immediate need for, and requests issuance of,

- \$13,325,000 out of the aggregate total principal amount of \$15,325,000 of State of Georgia General Obligation Bonds authorized in the *first* appropriation set forth above,
- \$10,255,000 out of the aggregate total principal amount of \$11,255,000 State of Georgia General Obligation Bonds authorized in the *second* appropriation set forth above,
- \$10,170,000 out of the aggregate total principal amount of \$11,170,000 State of Georgia General Obligation Bonds authorized in the *third* appropriation set forth above,
- \$9,300,000 out of the aggregate total principal amount of \$10,300,000 State of Georgia General Obligation Bonds authorized in the *fourth* appropriation set forth above,
- \$7,000,000 out of the aggregate total principal amount of \$7,550,000 State of Georgia General Obligation Bonds authorized in the *fifth* appropriation set forth above,
- \$1,630,000 out of the aggregate total principal amount of \$1,830,000 State of Georgia General Obligation Bonds authorized in the *sixth* appropriation set forth above,
- \$920,000 in aggregate principal amount of State of Georgia General Obligation Bonds

authorized in the *seventh* appropriation set forth above,

- \$13,215,000 out of the aggregate total principal amount of \$14,215,000 State of Georgia General Obligation Bonds authorized in the *eighth* appropriation set forth above,
- \$3,150,000 out of the aggregate total principal amount of \$3,950,000 State of Georgia General Obligation Bonds authorized in the *ninth* appropriation set forth above,
- \$450,000 in aggregate principal amount of State of Georgia General Obligation Bonds authorized in the *tenth* appropriation set forth above,
- \$9,350,000 out of the aggregate total principal amount of \$10,350,000 State of Georgia General Obligation Bonds authorized in the *eleventh* appropriation set forth above,

for the purpose of financing projects and facilities for the Department of Technical and Adult Education by means of the acquisition, construction, development, extension, enlargement, or improvement of land, waters, property, highways, buildings, structures, equipment or facilities, both real and personal, necessary or useful in connection therewith; and

**WHEREAS FURTHER**, the Board desires to request the issuance of State of Georgia General Obligation Bonds in the aggregate principal amount of \$78,765,000 for all or certain portions of the projects and facilities referenced in the appropriations set forth above, hereinafter referred to as the "Projects"; and

**WHEREAS FURTHER**, the Board is aware of the provisions and requirements of the Internal Revenue Code of 1986, as amended, (the "Tax Code") and the regulations issued thereunder respecting arbitrage bonds and private activity bonds, and is aware that the Projects must proceed with due diligence and be timely completed following receipt of the proceeds derived from the sale of general obligation bonds,

**NOW, THEREFORE, BE IT RESOLVED BY THE STATE BOARD OF  
TECHNICAL AND ADULT EDUCATION:**

**SECTION 1.**

That the Board hereby approves and authorizes financing the Projects as described above.

**SECTION 2.**

That the Board hereby recommends to the Georgia State Financing and Investment Commission that it undertake to issue \$78,765,000 in aggregate principal amount of general obligation debt, the instruments of which shall have maturities not in excess of two hundred and forty months, for the purpose of financing the Projects.

**SECTION 3.**

That the Board hereby determines that the final plans for the Projects are sufficiently complete such that substantial binding obligations to a third party or parties, involving the expenditure of at least five percent (5%) of the proceeds of the bonds (as defined in the regulations issued under the Tax Code), to commence or acquire the Projects will be incurred within six (6) months after the issuance of the bonds, that eighty-five percent (85%) of the spendable proceeds of the bonds will be expended within three (3) years after the issuance of the bonds, and that the original proceeds of the bonds herein requested and anticipated investment proceeds (net of interest on the bonds during the estimated period of construction) will not exceed by more than five percent (5%) the amount necessary for financing the Projects.

The Board further determines that during the time the bonds are outstanding, it will not take or omit to take any action which would cause the bonds to be arbitrage bonds under the Tax Code, and it will not use the proceeds of the bonds or the Projects financed with the bonds for any non-governmental purpose or any purpose constituting a private activity as defined by the Tax Code. The Board further determines that the term of the bonds will not be longer than 120% of the reasonably expected economic life of the projects financed.

The Board further determines that no proceeds of the bonds will be used for reimbursement of any Project expenditures which were made before the anticipated delivery date of the bonds, except in situations where prior to such expenditure the Board obtains a Declaration of Intent from the Georgia State Financing and Investment Commission or is otherwise advised in writing by the Commission that such reimbursement will be permitted, it being the intention of the Board to comply in all respects with Section 1.150-2 of the Regulations under the Tax Code.

The Board further determines that none of the expenditures of proceeds of the bonds for the Projects will constitute working capital expenditures (as defined in the regulations issued under the Tax Code).

**SECTION 4.**

That the Board hereby approves, authorizes and directs the Commissioner of the Department to communicate a request to the Georgia State Financing and Investment Commission that said Commission issue the general obligation debt as described in Section 2 above.

**SECTION 5.**

That the Commissioner of the Department of Technical and Adult Education is hereby authorized and directed to execute any instruments and take whatever action which may be necessary in connection with the issuance of general obligation bonds by the Georgia State Financing and Investment Commission, including but not limited to, the preparation and execution of answers in connection with any legal proceeding as to the validity of any action by the Board for the bonds issued by the Georgia State Financing and Investment Commission. The Attorney General or any Assistant Attorneys General of the State of Georgia are authorized to execute acknowledgment of service and waiver of process of such legal proceedings.

This Resolution is hereby approved this day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
CHAIRMAN  
STATE BOARD OF TECHNICAL AND  
ADULT EDUCATION

ATTEST:

\_\_\_\_\_  
SECRETARY  
STATE BOARD OF TECHNICAL AND  
ADULT EDUCATION

***CERTIFICATE***

I, \_\_\_\_\_, Secretary of the State Board of Technical and Adult Education, hereby certify that I am custodian of the Minutes of the State Board of Technical and Adult Education and that the foregoing is a true and correct copy of a Resolution duly adopted by the Board at a meeting duly held and open to the public in \_\_\_\_\_, on \_\_\_\_\_, 2007.

This \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
SECRETARY  
STATE BOARD OF TECHNICAL AND ADULT  
EDUCATION

***CERTIFICATE***

I, Belva Strickland, Secretary of the State Board of Technical and Adult Education, hereby certify that I am custodian of the Minutes of the State Board of Technical and Adult Education and that the foregoing is a true and correct copy of a Resolution duly adopted by the Board at a meeting duly held and open to the public in DeKalb County, on January 31, 2007.

This 31st day of January, 2007.

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SECRETARY  
STATE BOARD OF TECHNICAL AND  
ADULT EDUCATION

**APPROVAL OF CONTRACTS**

- A. Central Georgia Technical College – Requests approval to enter into a contract with Engineering Contractors, Lizella, Georgia, for Renovation and Expansion of Building A in the amount of \$1,879,000.00.
- B. South Georgia Technical College – Requests approval to enter into a contract with Campbell Roofing, Byron, Georgia, for the Re-roofing of Martin Hall in the amount of \$81,163.00.

**APPROVAL OF INTERGOVERNMENTAL AGREEMENTS**

- A. Augusta Technical College – Requests approval on the execution of an intergovernmental agreement with the Columbia County Board of Commissioners for the construction of a county road and an entrance road into its Columbia County campus.
- B. North Metro Technical College – Requests approval on the execution of an intergovernmental agreement with the Bartow County Board of Commissioners for the construction of a new entrance road into its campus from Etowah Drive, Bartow County, Georgia.

## **APPROVAL OF REVOCABLE LICENSE AND GROUND LEASE**

Heart of Georgia Technical College – Requests approval on the granting of a Revocable License and a Ground Lease to the Telfair County Board of Commissioners for construction of an Adult Education Building on its Telfair County campus, Helena, Georgia.

## **APPROVAL OF BOND SALE RESOLUTIONS**

- A. Georgia State Financing and Investment Commission - Requests approval of a resolution for the sale of five year bonds.
- B. Georgia State Financing and Investment Commission – Requests approval of a resolution for the sale of twenty year bonds.

## **ANY FURTHER BUSINESS**

### **1. Transition of Georgia Aviation College**

Upon a motion by Mr. Snellgrove, second by Mr. Johnson, the Board approved the transfer of the assets and designated personnel of Georgia Aviation Technical College to the University System of Georgia. This transfer shall be effective July 1, 2007. Sixteen (16) members approved and one against. (Don Chapman)  
Mr. Chapman’s points for disapproval were:

- 1) We didn’t talk to our customers (the companies and agencies that employ our graduates)
- 2) We didn’t talk to our students
- 3) We didn’t create a business plan that would have created a larger student body at perhaps higher tuition. (Look at what Riddle charges in Florida)
- 4) We didn’t investigate the employment opportunities for four year Airline Admin degrees.

Upon a motion by Ms. Burriss, second by Dr. Reed and Mr. Swearingen, the Board approved a letter to be sent (contents of letter at the Commissioner’s discretion) from the Chairman of the Board and the Commissioner on behalf of the Board to the Chairman of the Board of Regents and the Chancellor supporting the merger of Georgia Aviation Technical College and Middle Georgia College. (copy attached to original minutes)

### **2. Columbus Technical College Request naming of Library**

Upon a motion by Dr. Reed, second by Mr. Johnson and Ms. Purcell, the Board approved Columbus Technical College’s request to name their new Library building “The AFLAC Library”.

### 3. Executive Session

Upon a motion by Ms. Purcell, second by Mr. Johnson, the Board recessed into an Executive Session at 1:55 p.m. to discuss personnel matters. The Board reconvened at 2:10 p.m. (*Sunshine Affidavit Supporting closing of Public Meeting attached to original minutes*)

Upon a motion by Mr. Keen, second by Mr. Rieck and Ms. Purcell, the Board approved Commissioner Jackson's recommendation that Dr. Ronald Natale II be appointed as President of Central Georgia Technical College, effective February 15, 2007.

After the Executive Session, Ms. Burriss opened a discussion that the Board should be part of the college presidential interviewing process. She suggested a committee be selected from the Board to interview the candidates for the college presidents' positions. After a short discussion, Ms. Burriss motioned that a Committee be selected to interview future Presidential Candidates with a second from Mr. Snellgrove. Before calling for a vote, Acting Chairman, Daniel placed the motion on the table.

Acting Chairman, Daniel presented a letter to the Board addressed to Chairman Copeland from Steve Rieck offering his resignation from the 13<sup>th</sup> District. Mr. Rieck is relocating to another State. Mr. Daniel, on behalf of the Board, thanked Mr. Rieck for his support and service to the Board and wished him much success in his future endeavors. (Attached to original minutes)

### ADJOURN

There being no further business the Board adjourned at 2:10 p.m.

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Belva B. Strickland  
Executive Secretary to the  
State Board

bbs/1/31/07