

Instructional Faculty Consortium Committee Meeting (IFCC)

MINUTES

[NOV 3, 2011] 9:00 AM - 3:30 PM

CGTC, MACON GA

PROGRAM	Computer Information Systems
FACILITATOR	Jim Poarch – Augusta Tech – CIS IFCC Chair; Steve Cagle - TCSG
SECRETARY	Jan Carney – GA Northwestern Tech – CIS IFCC Vice-Chair
ATTENDEES	<p>Steve Cagle - TCSG Jim Poarch – Augusta Tech – CIS IFCC Chair Jan Carney – GA Northwestern Tech – CIS IFCC Vice-Chair Mahmet Kilinc– Gwinnett Tech – Security Chair John Thacher – Gwinnett Tech – Gaming Chair Helen Hall – Athens Tech – CSS Chair Jan Hall – GA Northwestern Tech –CSS Vice-chair Dwight Watt – GA Northwestern Tech – Networking Chair Derrell Harris – Okefenokee Tech - Networking Vice-chair Steve Prettyman – Chattahoochee Tech – Internet Chair Paula Strozier – Central GA Tech – Internet Vice-chair John Arena – Augusta Tech – Programming Chair Jackie Turner – Central GA Tech – Programming Vice-chair Howard Shulman – GA Piedmont Tech – North Region Chair Shannon Beasley – Central GA Tech – Central Region Chair Terry Hand – Ogeechee Tech – South Region Chair Eddie Murray - Okefenokee Tech – South Region Vice-chair</p>

Agenda Topics

GENERAL SESSION - DISCUSS ISSUES THAT AFFECT ALL PROGRAM AREAS [JIM POARCH]

DISCUSSION	Concerns from all program areas were discussed and addressed.	
CONCLUSIONS	<ul style="list-style-type: none"> • Suggestion that imbedded TCCs be automatic offerings and not have to go through paperwork to be approved at state level; all thought this may be a good suggestions; • Can degrees/diplomas be associated with concentration block so student can come back and set second degree? Consensus was to use networking degree and embedded TCCs; • Automate graduation application process? this is school based policy; recommend to VPAA that DegreeWorks generate an automated graduation process by identifying when a student is in last semester from graduation and what all degrees and TCCs they qualify for; • Computer Concepts has too many competencies and learning outcomes and it was asked for us to please review and eliminate those; when courses were being developed for the semester program, the guidelines were to have 5-7 competencies with 3-5 learning outcomes each. CIST 1001 does not follow these guidelines; Jan Hall will work on the course; • CIST 1601 needs a prerequisite of Networking; members were not in favor since CIST 1601 is to be a very introductory course; • HTML 5 not represented in curriculum; standards written to be very generic so that it can be covered; • CIST 2130 Help Desk needs to be beefed up and reworked; Eddie Murray will work on this. Needs to be 3 credit hours; 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Re-write CIST 1001 competencies and learning outcomes	Jan Hall	01/01/2012
Re-write CIST 2130 to be 3 credit hours	Eddie Murray	01/01/2012

[KMS REVIEW] [] [JAN CARNEY]

DISCUSSION	KMS database was opened and each course was discussed.	
CONCLUSIONS	<ul style="list-style-type: none"> • CIST 1141 Network+ Preparation appears to have been created at the state level, not IFCC committee; this course is specific to a institutionally developed diploma at Albany Tech; numbering does not follow agreed upon course numbers....suggest CIST 2401 as new number; • CIST 1180 Advanced Topics in Operating Systems; should be deleted; • CIST 2114 Fundamentals of Wireless LANS – Wrong number – CIST 2461 Wireless LAN Concepts • CIST 2120 Supporting Application Software; should be deleted; • CIST 2420 Microsoft Exchange Server should have another number; maybe CIST 2419 • CIST 2620, CIST 2630, CIST 2631, CIST 2632 – do we need them? Leave/Central GA Tech • CIST gaming courses need numbers changed and descriptions updated; will address in break out session. • CIST 2801, CIST 2802, CIST 2803 is someone teaching this? Southern Crescent is teaching these classes; • CIST 2950 Web Systems Project should be called Advanced Web Systems Project; agreed • CIST 2921 IT Analysis, Design and Project Management renumber it CIST 2901 since so many use this? Was discussed and was decided leave as is. • Some courses were not following Blooms Taxonomies guidelines in competencies and learning outcomes; Each program group was directed to visit standards of each class to make sure competencies are using Bloom Taxonomies appropriately; 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
make changes to KMS	All	01/01/2012

BREAKOUT SESSIONS] [JIM POARCH]

DISCUSSION	<ul style="list-style-type: none"> • Steve Cagle reminded each group that as each program group meets that we identify specific problems and suggested solutions; He also stated some changes cannot be made now; they will require a probe or a ticket issued for changes; Some items such as changes to competencies and learning outcomes can be made in KMS now; There will be a meeting at TCSG in mid-November to evaluate how to address changes that need to be made; 	
CONCLUSIONS	<ul style="list-style-type: none"> • Each program group met to discuss above items in more details 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

GENERAL SESSION [JIM POARCH]

DISCUSSION	Each program reported on the breakout sessions. A wrap up of the meeting was conducted.
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CONCLUSIONS	<ul style="list-style-type: none"> • Steve Cagle reminded us to check and make sure that COMP 1000 was not included as a GEN ED class at our schools • Next meeting for full consortium was set for Thursday, February 2, 2012 at CGTC in the Auditorium • Agenda was set for February meeting • Derrell Harris suggested a learning repository for all CIS instructor's in the state be developed to share ideas and teaching strategies; 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

COMMENTS / SPECIAL NOTES RESOURCE PERSONS SPECIAL NOTES	
MEETING ADJOURNED	[Nov 3, 2011 at 3:30pm
MINUTES SUBMITTED BY:	Jan Carney, Georgia Northwestern Tech